

Speaker Submission Guidelines

Contact info – Please include your address, office phone number, cell phone number, and email address.

- I. Full biography and speaker's website (if applicable).
- II. Course proposal – Courses have three possible formats:

Lecture:

- 3.0 hour session
- Theater style – standard set-up including AV placement
- Participant number established by MDS

Hands-On:

- 3.0 hour session
- Classroom style
- Limited attendance established by speaker (minimum attendance -30)
- Each participant must have actual hands-on experience with equipment, supplies, ect. for majority of course

Workshop:

- 3.0 hour session
- Classroom style
- Limited attendance established by speaker (minimum attendance 40)
- Speaker demonstrates technique/procedure while attendees observe OR each attendee receives a workbook to use throughout the program

Course Proposals should include:

- a. A title – Remember that this title is a marketing tool to drive interest in and attendance at your session. Make it succinct, relevant and exciting.
 - b. A description – once your title grabs the attention of attendees, you need a brief but informative session description. Your description should speak to what skills or knowledge will be gained by attending.
 - c. List at least four bullet points that the audience can take away from the discussion.
- III. List of future speaking engagements

Thank you again for your interest in speaking at the Yankee Dental Congress!